

INSTRUCTIONS FOR COVER LETTER

The cover letter should meet the following requirements:

It must be written **in the language in which you plan to study**.

(If you have chosen a bilingual degree, the content of the letter must be 50% in Spanish and 50% in English).

Format:

Minimum amount of words: 650

Font size: Arial 10

Margins: 3 cm

Spacing: 1.5.

Content:

1. State your **reasons** for wishing to study on the degree x
2. Explain **why** you believe you are suitable for this degree
3. Tell us what **extra-curricular activities** you are involved in
4. Tell us about any **international experience** you have
5. Explain **why** these activities may be relevant to what you wish to study
6. State your most **relevant skills**
7. Give us **specific examples** of situations in which you used these skills
8. Tell us **where** you see yourself in 5 and 10 years, both **personally** and **professionally**.
9. Let us know **what** you expect from University

